
**REQUEST FOR PROPOSALS: ACTIVE TRANSPORTATION PLAN REFINEMENT
QUESTIONS AND ANSWERS**

Responses to Questions raised at the November 20, 2025 Pre-proposal Meeting, issued on November 26, 2025.

A pre-proposal meeting was held by virtual meeting on November 20, 2025, to provide a general overview of the Request for Proposals (RFP) for the Active Transportation Plan Refinement. The following are questions asked by meeting attendees and the NJTPA's official responses.

Question 1: Can you clarify the difference between the stakeholder groups meetings and stakeholder interviews/meetings?

Response 1: The stakeholder group meetings will focus on a larger group of stakeholders, while the interviews/meetings will focus on individual stakeholders or a smaller group of stakeholders. Both types of meetings will occur throughout the course of the project.

Question 2: Is there an intent to connect the trails in the NJTPA region to the Circuit Trail Network to the south.

Response 2: The Circuit Trail network is outside of the NJTPA region and would require coordination with the DVRPC and thus should not be considered in response to the RFP.

Question 3: The RFP notes the selection of up to four corridors, and that the number of corridors chosen will depend on the level of effort required. Can you elaborate on how you believe consultants should prepare their proposal and level of effort for an unknown number and length of corridor(s). For example, would it be appropriate to set a level of effort based on mileage?

Response 3: The potential corridors will range from 1 to 15 miles in length with several in between. In general, if more corridors are selected, they will be shorter in length, and if fewer corridors are selected, they will be longer in length. However, it should not be assumed that longer corridors will require more effort since it's possible that shorter corridors might be more complicated.

The consultant will collaborate with the NJTPA at the onset of the project to determine how many and which corridors will be the focus of the Active Transportation Plan Refinement.

Responses to Questions, issued on December 8, 2025

Question 1: Are there any diversity requirements for this pursuit, i.e. MBE, WBE, DBE, SDVOB, etc.?

Response 1: No.

Question 2: We are unable to locate the excel cost form in the link provided in the RFP, which a sample of is provided in Appendix C. Can you please distribute the excel file of the cost form?

Response 2: The link to the cost proposal template is available on the Active Transportation Plan Refinement website (<https://www.njtpa.org/Get-Involved/RFPs/Current-RFPs/ACTIVE-TRANSPORTATION-PLAN-REFINEMENT.aspx>). You will be required to complete the Download RFP Access Form. Once submitted, it will allow you access to the links to the RFP and staffing plan and cost proposal form template.

Downloads

Link to PDF file of the RFP

Link to Staffing Plan and Cost Proposal Form

Link to Iran Investments Disclosure Form

Link to Prohibited Activities in Russia and Belarus Disclosure Form