

FY 2026-27 Subregional Assistance with Studies and Analyses

Pre-Proposal Meeting

- Welcome, the meeting will begin shortly.
- We respectfully request the following:
- Please mute your microphones.
- Please enter your contact information in the chat box (Name, Firm, Email).
- Please note that this session will be recorded for internal use only to allow staff to review questions presented at today meeting.

FY 2026-27 Subregional Assistance with Studies and Analyses

Pre-Proposal Meeting
February 12, 2026
2:00 PM



Patricia M. Newton, P.E., Principal Planner

Maria A. Slump, Sr. Grants and Contracts Administrator

NJTPA Region

Bergen

Essex

Hudson

Hunterdon

Jersey City

Middlesex

Monmouth

Morris

Newark

Ocean

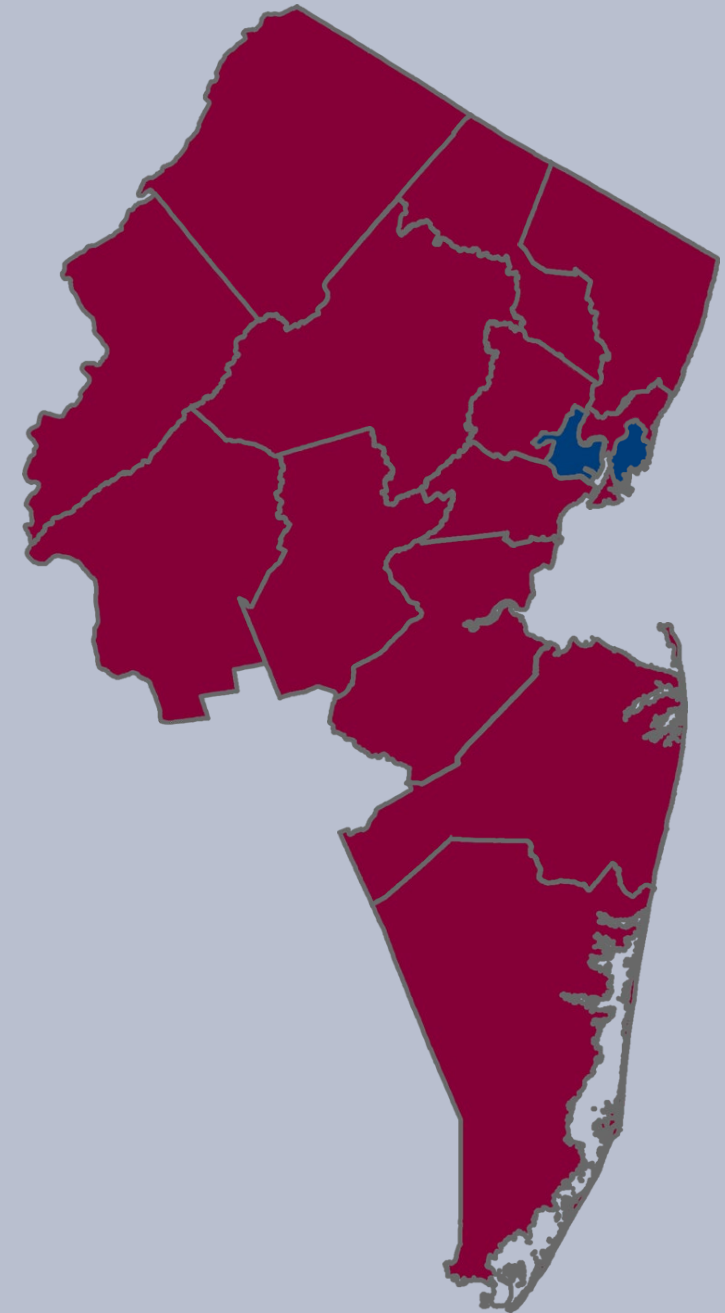
Passaic

Somerset

Sussex

Union

Warren



NJTPA Board and Committees

Bergen Essex Hudson Hunterdon Jersey City Middlesex Monmouth

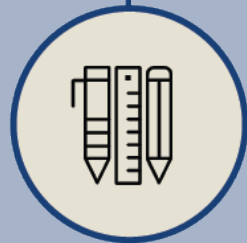
Morris Newark Ocean Passaic Somerset Sussex Union Warren

NJDOT NJ TRANSIT Port Authority Governor's Rep. Citizens' Rep.

Standing Committees



Planning & Economic
Development Committee



Project Prioritization
Committee



Freight Initiatives
Committee



Regional Transportation
Advisory Committee



NJTPA Board Executive Committee

From left to right: Morris County Commissioner **Stephen Shaw**, Third Vice Chair

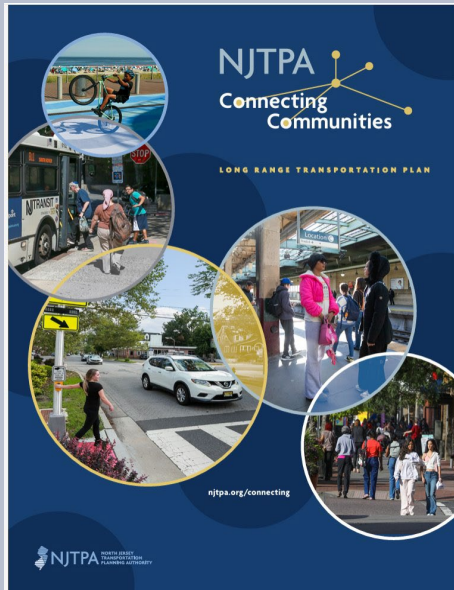
Union County Commissioner **Michèle S. Delisfort**, Second Vice Chair

Middlesex County Commissioner **Charles Kenny**, Chair

Warren County Commissioner **Jason J. Sarnoski**, First Vice Chair

Passaic County Commissioner **John W. Bartlett**, Secretary

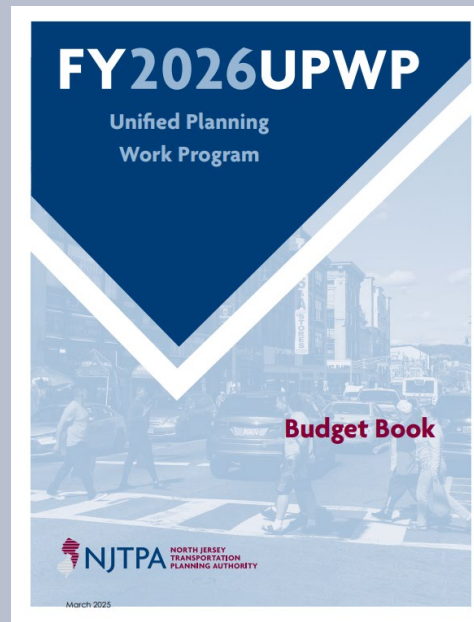
Key Products



Long Range Transportation Plan (LRTP)

Updated every four years

Planning



Transportation Improvement Program (TIP)

Updated every other year



Project Background

- The Subregional Safety Improvement Program (SSIP), formerly the Local Safety Program, has allocated \$340 million in federal funds for 144 projects.
- In addition, the Subregional Safety Improvement Program will be encompassing the former High-Risk Rural Roads Program which has allocated more than \$60 million for 26 projects.
- SSIP projects must be consistent with the State's Strategic Highway Safety Plan (SHSP) and are selected through a data-driven process.

Current RFP

The NJTPA is seeking consultant support to assist the Subregions on an as-needed basis with:

- Traffic Counts
- Crash analysis
- Signal Warrant Analysis
- Lighting Analysis
- Conceptual Layouts of Safety Improvements
- Development of High Injury Network Lists

Project Goal

- Assist Subregions in developing and evaluating potential safety improvements in support of their safety projects
- Provide the necessary components of a Subregional Safety Improvement Program application for each Subregion
- Development of a High Injury Network List for each Subregion

Project Schedule

- The consultant effort is expected to be started in June 2026.
- Project to be completed within 24 months of commencement.

Scope of Work

- Task 1: Analysis/Study
- Task 2: Development of High Injury Network
- Task 3: Project Management

Task 1: Analysis/Study

- Field visit with the Subregion and NJTPA project manager prior to the start of survey
- Preparation of conceptual layouts
- Perform Highway Safety Manual analysis
- Perform cost-benefit analysis
- Perform crash analysis
- Perform road-diet analysis
- Perform lighting analysis
- Evaluate potential ROW impacts and perform deed searches as necessary

Task 1: Analysis/Study

- Perform traffic counts, pedestrian counts, bicycle counts
- Perform traffic modeling (as needed to determine existing conditions, effects of road diets, lane transitions)
- Perform signal timing analysis and LOS analysis
- Screen project locations for the presence of wetlands, flood hazard areas, threatened and endangered (T&E) species, historic structures/districts and property impacts, etc.

Task 1: Analysis/Study

Deliverables for Task 1:

- Conceptual level sketches/plans of proposed safety improvements
- Memorandum, reports and visual representations documenting the results/recommendations from the studies/analyses listed above, formatted as a Road Safety Audit report

Task 2: Development of High Injury Network

- Produce for each Subregion a High Injury Network list using the latest NJDOT crash data

Deliverables for Task 2:

- A concise High Injury Network list for each Subregion accompanied by a written explanation of methodology
- Presentation of the High Injury Network to the NJTPA Standing Committees, including a PowerPoint presentation and handouts that summarize the methodology and findings

Task 3: Project Management

Establish an effective means of coordinating and reporting its activities with NJTPA throughout the course of the project to ensure

- An expeditious exchange of information
- Project is completed on time and within budget

Task 3: Project Management

Deliverables for Task 3:

- Detailed project schedule
- Web-based project collaboration site
- Minimum of 3 face to face project management meetings & bi-weekly updates
- Meeting agendas & minutes
- Monthly invoices & progress reports

Consultant Selection Criteria

- Understanding of scope and technical approach
- Professional qualifications
- Relevant experience and technical competence
- Demonstrated knowledge of NJTPA region
- Ability to successfully perform work
- Clarity/thoroughness of proposal

Consultant Eligibility & Documentation

Consultant Qualifications - NJDOT Prequalification

- H-1: Highway Design - Level A
- T-1: Traffic Engineering

Only those firms who have been prequalified for the specified disciplines this consultant effort entails and who submit evidence of their prequalification with the NJDOT with their proposal will be considered. Prequalification must be met by the prime.

Consultant Eligibility & Documentation

- EEO/Affirmative Action
 - Letter of Federal Affirmative Action Plan Approval, or
 - Certificate of Employee Information Report issued by NJ Treasury, or
 - Copy of Employee Information Report Form AA302 submitted to NJ Treasury

Note: A Copy of Prime's Certificate of Employee Information Report is requested to be submitted with the Technical Proposal.

Consultant Eligibility & Documentation

Insurance & Liability

- Commercial General Liability not less than \$1M and \$2M general aggregate
- Automobile Liability \$1M
- Workers Compensation \$1M
- Excess Liability \$3M
- Professional Liability/Errors & Omissions \$2M

Proof of insurance must be submitted by the Prime consultant with the Technical Proposal. All consultants will be required to submit proof of insurance prior to award of contract.

Consultant Eligibility & Documentation

Insurance & Liability (Other Coverage if Applicable)

- Cyber Liability \$2M
- All-Risk Property
- Pollution Liability

Proof of insurance must be submitted by the Prime consultant with the Technical Proposal. All consultants will be required to submit proof of insurance prior to the award of the contract.

Consultant Eligibility & Documentation

NJ Business Registration

- Certificate must be submitted prior to contract execution, for prime and all subconsultants

Disclosure of Investment Activities in Iran and Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

- Forms must be submitted with the proposal, for prime and all subconsultants

Consultant Eligibility & Documentation

Non-Disbarment for Receipt of Federal Awards

- Prime consultant and each subconsultant must have an active and publicly searchable registration in the Federal System for Award Management (SAM.gov) with a Unique Entity ID number and shall have no active exclusion records disbarring them from receiving federal awards.

How to Respond

Deadline for Proposal is **Wednesday March 11, 2026**, at **2:00 PM** sharp (online submission)

- All proposals and supporting documentation must be submitted electronically through the **Submit RFP Proposal Submission Form**
- Inquiries pertaining to submission of a proposal should be directed to Angellita Young at **young@njtpa.org**.

How to Respond

Transmittal Letter

- Identifying Prime, Project Manager, person(s) authorized to negotiate on the respondent's behalf, and any proposed subconsultants.
- Certifying respondent's eligibility & commitment to the project
- Technical proposal in PDF Format
- Cost Proposal in both PDF and Excel Format.

Technical Proposal Submission Requirements

- Consultant team's approach to the project
- Firms' experience/ability to complete work
- Work plan and schedule
- Resource plan with ASCE Grade and Key Role/Responsibility, organization chart, qualifications & resumes of key staff
- Certificate of Employee Information Report
 - Prime Consultant

Technical Proposal Submission Requirements

- New Jersey Business Registration Certificate
- Disclosure Forms: Investment Activities in Iran & Non-Involvement in Russia/Belarus Firms' commitment to quality management
- Firm's commitment to quality management
- Proof of insurance- Prime Consultant
- NJDOT Prequalification Profile sheets

Cost Proposal Submission Requirements

- Cost reimbursement contract subject to Federal and State Laws, Policies and Procedures
- Cost plus fixed fee contract, up to an agreed ceiling
- Cost Proposal Budget Summary for the Prime Consultant
- Cost Proposal Fee Schedule for the Prime and each Subconsultant (See Appendix C for NJTPA Sample budget forms)

Note: NJDOT cost basis approval is required for the prime and all subconsultants offering professional services

RFP Inquiries

- Follow-up questions must be submitted in writing to the Project Manager, with a copy to the Senior Director of Finance and Administration
- Inquiries received after **February 19, 2026, at 2:00 PM** may not be reviewed or considered
- Questions and formal responses, including those from today's meeting, to be posted on our website by **February 26, 2026**

<https://www.njtpa.org/rfp.aspx>



Important Dates

- Deadline for Consultant Inquires:
February 19, 2026, at 2:00 PM
- Deadline for Submission of Proposals:
March 11, 2026, at 2:00 PM
- Consultant Interviews:
Week of April 27, 2026 (Tentative)
- Contract Award Date:
May 2026 (Tentative)

Questions?



NJTPA NORTH JERSEY
TRANSPORTATION
PLANNING AUTHORITY

Defining the Vision. Shaping the Future.